Subject:- Filling up the 3 Posts of Economic Officers on deputation basis in the Office of the Economic Adviser under Department of Industrial Policy & Promotion, Ministry of Commerce & Industry.

This Office wishes to inform that anstead of one number dated 21st March, 2018 and to say that three posts of Economic Officer in the Office of the Economic Adviser, Department of Industrial Policy & Promotion, Ministry of Commerce & Industry, Group ‘B’ Gazetted in Pay Matrix Level-7 (Rs. 44,900 - 1,42,400) is proposed to be filled up by transfer on deputation basis. The qualification and experience required for the post and other details are given in Annexure-I.

2. It is requested that the applications of eligible officers in prescribed form (Annexure-II), may be sent through proper channel to Deputy Director (Admn), Office of the Economic Adviser, Ministry of Commerce & Industry, Room No. 534-B, Udyog Bhawan, New Delhi-110011 within 60 days from the date of publication of this advt. in the Employment News/Rozgar Samachar together with the following:-

(i) Up-to-date CR dossiers of the applicant or clear photocopies of their CRs for the last 3 years duly attested a Group ‘A’ officer (not below the rank of Under Secretary to the Government of India)

(ii) A statement showing major or minor penalties, if any, imposed on the officer during the last service period.

(iii) Integrity Certificate/Vigilance Clearance in respect of the officer, if held.

(iv) Cadre clearance in respect of the officer, if any.

3. Applications received after the closing date for receipt of applications or received without CR dossiers (or attested photocopies of CRs and other documents/information mentioned in para 2 above or otherwise found incomplete will liable to be rejected. Officers holding analogous posts on a regular basis in the present cadre/career or equivalent; or Two years experience of Economic Research/Investigation shall not be exceeding 56 years as on the closing date of receipt of applications.

4. The filled in application shall be sent (only in the prescribed form) either by e-mail or by speed post to Deputy Director (Admn), Office of the Economic Adviser, Ministry of Commerce & Industry, Room No. 534-B, Udyog Bhawan, New Delhi-110011 together with the following:

5. Original Certificates of the applicant or clear photocopies of their CRs for the last 3 years duly attested a Group ‘A’ officer (not below the rank of Under Secretary to the Government of India)

6. A statement showing major or minor penalties, if any, imposed on the officer during the last service period.

7. Integrity Certificate/Vigilance Clearance in respect of the officer, if any.

8. Cadre clearance in respect of the officer, if any.

9. The qualification and experience required for the post, the officer concerned may be verified and certified that the particulars furnished by the officer are correct.

10. The applications of eligible candidates who are not above the rank of Under Secretary to the Government of India shall not be considered.

11. Address for correspondence

12. Signature of the Candidate

Note:– It is requested that the applications of eligible officers in prescribed form (Annexure-II), may be sent through proper channel to Deputy Director (Admn), Office of the Economic Adviser, Ministry of Commerce & Industry, Room No. 534-B, Udyog Bhawan, New Delhi-110011 together with the following:

1. Name of the Candidate (in block letters)
2. Father’s/Husband Name
3. Date of Birth
4. Date of Retirement
5. Present post held with date from which held
6. Educational Qualifications
7. Pay Scale of the post held and pay drawn at present
8. Details of Service/Experience in various posts

Sl. No. | Post Name | Number of Vacancies
---|---|---
1. | Technical Officer/C | 3
2. | Scientific Assistant/C | 7
3. | Stipendiary Trainee Category-I | 43
4. | Technician/C | 10
5. | Stipendiary Trainee Category-II | 43
6. | Upper Division Clerk* | 6
7. | Stenographer Grade - III* | 10

Grand Total: 122

*Post is also identified for persons with disabilities (V/H/DH)

LAST DATE FOR RECEIPT OF APPLICATION ONLINE: 17th June 2018

For details please visit our website www.rajuniv.ac.in under the tab “Recruitment”